



## **SEN Information Report**

### **1. How does the school know if children/young people need extra help and what should I do if I think my child may have special educational needs?**

- Monitoring progress - regular assessment
- Observations
- Questioning
- Teacher assessment
- Formal and informal meetings with the Class Teacher, SENCO and head Teacher
- Share concerns - parental input

### **2. How will school staff support my child?**

- Class teacher – Quality first teaching
- TA support within the classroom
- Focus/small group teaching
- SENCO and Head Teacher
- Chat Club
- Target work suitable for their level
- Regular meetings between parents and teachers

### **3. How will I know how my child is doing?**

- End of year report from teachers
- Open door policy
- Regular informal meetings between parents and teachers
- IEP (Individual Educational Plan) reviews each term
- Parents evenings are held twice a year

#### **4. How will the learning and development provision be matched to my child's needs?**

- Good quality teaching from the class teacher
- Teachers' knowledge of the child
- Careful planning and differentiation according to the child's needs
- Support staff – Teaching Assistants
- Input from outside advisors working with staff to ensure the child's needs are being met
- Appropriate resources allocated for the child
- Regular assessment
- Small group or one to one support where appropriate

#### **5. What support will there be for my child's overall wellbeing?**

- Pastoral care of staff within school
- Extra adult help within the classroom
- Inclusive work, socially and academically
- Environment is tailored to the needs of each child
- School Council
- Assemblies and PSHE lessons
- Pupil voice – talking to the child
- Positive relationships between parents, school and children
- TA support
- Access to school family support worker
- Links to Children's Centre

#### **6. What specialist services and expertise are available at or accessed by the school?**

- Family support worker
- Bright Stars
- Speech and Language therapist
- Educational Psychologist
- SpLD base (specific difficulties in English and Maths)
- Outreach - Woolgrove – specialist schools send trained support staff to support teachers and share resources
- Behaviour support
- Autism advisory service
- Low incidence team (visual impairment etc)
- Counselling and related support services

## **7. What training have the staff, supporting children or young people with SEND, have or are having?**

- School SENCO (member of staff has been especially trained to support all involved)
- In-school training on a range of SEND needs
- Outside agencies, eg. Epi pen/First Aid give regular training courses to staff
- Class teachers regularly go on courses to learn more about individual needs
- Thorley Hill SpLD (Speech and Language) base training
- Ongoing advice from outside specialists

## **8. How will you help me to support my child's learning?**

- Regular meetings to give advice and to discuss your child's needs (IEP reviews)
- End of year report
- Share appropriate resources
- Parent workshops and information sessions
- Family Support Worker
- Parenting courses can be accessed through your local Children's Centre
- Curriculum newsletters outlining key skills and learning objectives
- Offer homework opportunities to share in your child's learning
- Accessible to discuss any pressing concerns

## **9. How will I be involved in discussions about and planning for my child's education?**

- IEP (Individual Educational Plan) reviews to discuss appropriate targets in and out of the classroom
- Parent consultations
- Ad hoc informal meetings as necessary
- Meetings with outside agencies – e.g. CAF meetings for when multiple services are required
- EHCP (Educational Health and Care Plan) reviews

## **10. How will my child be included in activities outside the classroom including school trips?**

- Risk assessments will be carried out prior to the trip to highlight any issues/difficulties there might be
- Extra adult help as appropriate, including one to one
- Parent discussions
- Trips tailored to whole classes need

## **11. How accessible is the school environment?**

- All Hertfordshire schools comply to the equality act 2010 and will make reasonable adjustments if required
- One disabled toilet
- Access to outside via two doors

## **12. Who can I contact for further information?**

- Class Teacher
- Headteacher/SENCo
- SEN Governor
- Parent Partnership
- County – SEN Officer
- Health Worker
- Family Support Worker

## **14. How will the school prepare and support my child to join the school, transfer to a new school or the next stage of education and life?**

- Reception parents are invited to come in prior to their child starting to discuss any needs
- Internal transition meetings between class teacher and the next teacher
- TA support for next stage education
- We will work closely with other professionals involved in your child's care, inviting them into school to work alongside us
- Transition support plans
- Crucial Crew (Year 6) – Protective behaviours
- Liaise with SENCos/Teachers from Secondary Schools
- Extra secondary school visits are available to ensure a smooth transition

## **13. How are the school's resources allocated and matched to children's special educational needs?**

- School budget decided by the Head Teacher and Governors for SEND
- In exceptional circumstances, additional funding can be applied for using High Needs (Exceptional Needs Funding) for individuals
- Within the budgetary constraints, support is allocated according to the level of need

## **16. How is the decision made about how much support my child will receive?**

- In consultation with the class teacher, parents, SENCo and Head Teacher to discuss what is appropriate
- We will work closely with parents and other professionals to identify the needs of your child and allocate resources appropriately, whilst ensuring the development of the child's independence

## **15. How I can find information about the local authority's Local Offer of Services and provision for children and young people with special educational needs and disability?**

Information about the Hertfordshire Local authority offer can be found at:

<http://www.hertsdirect.org/services/healthsoc/childfam/specialneeds/>