



Feedback & Marking Policy Covid-19 Addendum

Annex to Feedback & Marking Policy

COVID-19 changes to our Feedback & Marking Policy

June 2020

During the period of the Coronavirus pandemic and the wider opening of school, there will need to be significant changes to the school's Feedback & Marking policy due to the limitations placed upon staff and pupils.

To minimise any risk of cross-contamination or infection, the school will be encouraging, promoting and ensuring social distancing, which requires children and adults to be 2 metres apart. Desks and resources will not be shared or will at least be avoided, wherever possible. Children's learning will be arranged to avoid paired or group work during this time. Teachers and teaching assistants will be advised to not spend prolonged periods at any one desk and should avoid being in close contact with pupils for any duration longer than 15 seconds to limit the potential spread of the virus.

The table below outlines some of the aspects of feedback and marking, as well as personal study and organisation, which have been amended in the school's coronavirus action plan for the wider opening of school:

Books	<ul style="list-style-type: none"> Promoting and developing children's reading with age-appropriate reading books. Reducing risk of possible transmission between home and school. 	<ul style="list-style-type: none"> Children will have a separate exercise book for work during this period (keep all curriculum learning together in just the one book), which they will use in school and take home to continue their learning. Reading books can be taken home but once finished, returned and out of circulation for a week to ensure safe practices are being considered. Children's exercise book and reading book should be stored in a plastic wallet/zip wallet, which can be wiped down between home and school. 	<ul style="list-style-type: none"> When books are returned to school, a returns tray is used and books are dated so that they can be quarantined for a week before being returned to the reading selection in class. Staff remind and ensure that children's zip wallets are wiped down on either side at the beginning and end of the school day.
Social interaction and verbal feedback	<ul style="list-style-type: none"> Safe practices to minimise the chance of possible transmission. Protecting staff from feeling vulnerable 	<ul style="list-style-type: none"> Adjusting working practices in the classroom. Increasing distance of any 'close 1:1' working Not getting down to children's height when speaking to them. 	<ul style="list-style-type: none"> Staff and children should remain aware and vigilant of their behaviours and practices, so as not to dwell in the close proximity of others for

	and at increased risk	<ul style="list-style-type: none"> Adapting to working in front or 'side by side' at distance. Moving around the classroom, briefly passing children's desks is considered low risk, particularly as they will be at a different height and staff will not be engaging in very close face-to-face conversation and not for any length of time, before moving on. 	<p>any length of time (and especially no longer than 15 seconds).</p> <ul style="list-style-type: none"> Try to avoid face-to-face if social distancing is compromised. Make opportunities for staff to discuss how they are feeling about often needing to compromise views on best practice in these circumstances.
Feedback and marking in books	<ul style="list-style-type: none"> Risk of potentially contaminated books and subsequent transmission between child and adult, adult and child or between children. Risk of compromising social distancing by marking work with a child. 	<ul style="list-style-type: none"> Teachers are not to mark books in the current circumstances due to potential risks. In order to follow health guidelines, self-assessment marking is to be adopted in accordance with the teacher's oral instructions and guidance. Minimise potential cross-contamination and ensure the child's book is solely for their own use. Children keep their exercise book and transport between school and home for remote learning in zip wallet/plastic wallet. Amended FB & Marking Policy in light of current circumstances during the length of the coronavirus pandemic. Teachers and teaching assistants will offer brief feedback to pupils as they move between desks. Teaching staff will inform children if they have correctly completed their work and will ask the pupil to record this appropriately on their own work. Teaching staff will often select activities which lend themselves to being marked by the pupils themselves. Teaching staff will select more often maths exercises, quizzes and similar activities, which can be marked by calling answers out. 	<ul style="list-style-type: none"> Teaching staff and parents should ensure the child's book is solely for their own use. Reassure staff that this procedure needs to be followed for their own safety and explain they should consider activities which facilitate self-marking, where possible. Teachers may select one or two pupils' examples to read out, giving verbal feedback for pupils to transcribe and for others to use as a model, talking about common mistakes and getting the children to mark their own work in the light of these examples.

This policy addendum has been approved remotely by Governors on 15th June 2020 for implementation during the coronavirus outbreak.