



Health & Safety Policy Covid-19 Addendum

Annex to Health & Safety Policy

COVID-19 changes to our Health & Safety Policy

June 2020

All Saints Primary School remain committed to the effective management of health and safety risk to provide an environment which is as safe as possible for our staff and pupils as well as contractors and other visitors to our school. In line with existing H&S policies, and where appropriate through adaptation of the school's existing policy, we will use best endeavours and make reasonable adjustments to minimise the risks associated with COVID-19 and the gradual expansion of school provision following the period of national lockdown.

We acknowledged the change in circumstances due to COVID-19 and follow government and local authority guidance to adapt our policies and carry out specific risk assessments.

This addendum has been created using DfE guidance and other authoritative reports and guidance and in consultation with staff to provide a professional working environment which is as safe as possible. Where applicable it supersedes key aspects of the school's existing policies, but should be read alongside the school's current Health and Safety Policy and all other Health and Safety-related risk assessments.

Guidance Documents used to inform this policy addendum

1. Managing school premises which are partially open, during the Coronavirus outbreak

<https://www.gov.uk/government/publications/managing-school-premisesduring-the-coronavirusoutbreak/managing-school-premises-which-are-partiallyopen-during-the-coronavirus-outbreak>

2. Planning Guide for Primary Schools

<https://www.gov.uk/government/publications/preparing-for-the-wider-openingof-schools-from-1june/planning-guide-for-primary-schools>

3. COVID-19 Implementing Protective Measures

<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcaresettings/coronavirus-covid-19-implementing-protective-measures-in-educationand-childcare-settings>

4. Safe Working <https://www.gov.uk/government/publications/safe-working-in-educationchildcare-and-childrens-social-care/safe-working-in-education-childcare-andchildrens-social-care-settings-including-the-use-of-personal-protectiveequipment-ppe>

5. 5 steps to working safely during coronavirus (COVID-19)

<https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/5-steps-to-working-safely>

Key principles

This addendum should be read in conjunction with the school's Health and Safety Policy and all other risk assessments. As a responsible employer, our school's Governing Body will honour its legal obligations, in particular the requirements of the Health and Safety at Work etc. Act 1974 and associated regulations and codes of practice.

The Governing Body of this school recognises and accepts its responsibilities and duties to conduct its operations in a manner which protects the health, safety and wellbeing of employees, pupils and visitors so far as is reasonably practicable.

In compliance with the Management of Health and Safety at Work Regulations, comprehensive risk assessments will be undertaken and risk management protocols will be implemented.

Where significant risks and hazards are identified, necessary preventative and protective measures will be put into place as far as is reasonably practicable, using a sensible risk management approach.

To achieve these objectives, the Governing Body of All Saints Primary School will:

- Conduct all activities safely and in compliance with legislation and where possible, best practice.
- Provide safe working conditions and safe equipment.
- Ensure a systematic approach to the identification of risks and the allocation of resources to control them.
- Provide suitable information, instruction, training and supervision.
- Promote a positive and robust health and safety culture that is demonstrated by open communication and a shared commitment to learning and the importance of health, safety and wellbeing.
- Promote the principles of sensible risk management.
- Monitor, review and modify this policy and any arrangements as required.

All school staff members have a duty to take reasonable care of themselves and others and to co-operate to ensure statutory duties and obligations are fulfilled.

Updated procedures and arrangements

All Saints Primary School has produced documents which outline the procedures and arrangements for Health & Safety that will be made by school and all staff as the wider opening of school is planned. These have been written using guidance from the documents listed above from the DfE. Schools will use the approach in these **two key documents** when considering Health & Safety requirements:

- **All Saints' Coronavirus Action Plan for the Wider Opening of School**
- **Risk Assessment for safely opening school to a wider number of pupils**

The two documents are working documents and are regularly reviewed and used to inform each other, and are amended accordingly.

The school's wider opening COVID-19 risk assessment and Action Plan address:

- Hazards associated with schools having been partially or completely closed for several weeks
- Hazards associated with direct or indirect transmission of COVID-19

(All other hazards are addressed via the school's 'business as usual' approach to Health and Safety, risk assessment and mitigation.)

It includes a number of linked procedural protocols and policies for All Saints Primary School to follow, including:

- Use and management of PPE
- Classroom cleaning
- Arrival and departure of children at school
- Pupil behaviour and routines
- Organisation of 'social bubbles'
- Arrangements for lunches

These protocols provide agreed principles to underpin effective Health and Safety practice throughout the wider opening period and beyond, and act as checklists to support staff and pupils in remembering and implementing new procedures. They support effective communication and staff training. More may be added as procedures are continually reviewed.

This policy addendum has been approved remotely by Governors on 15th June 2020 for implementation during the coronavirus outbreak.