



All Saints C of E (VA) Primary School

Hollybush Lane, Datchworth, Knebworth, Herts, SG3 6RE

Tel: 01438 812381

admin@datchworth.herts.sch.uk

Headteacher: Mr. S. Whiteland

In Year Admission Form

- All Saints C of E Primary School accepts In Year admission applications direct. **Please complete and submit this form directly to the school.**
- As a Voluntary Aided school, we ask you to **complete a supplementary information form (SIF)**. This form needs to be completed in addition to the SIF for In Year admission applications.
- SIFs, In Year admission applications and any additional supporting documentation should be returned directly to the school.
- **You must include a recent form of proof of address.** It should be a council tax bill, utility bill, solicitor's letter showing completion date or a signed tenancy agreement. Please do not send originals. **We cannot process an application without evidence of your address.**

This section is to be **completed by the applicant.**

Section 1: Your child's details

Date place is required: *

* Places are offered on the basis that they will usually be taken up within 10 school days. Please do not apply more than 4 weeks in advance of the date you require a place.

Your child's details:

First name	Middle name(s)	Family name/Surname
Date of birth	Current Year Group*	Female/Male

* All Saints will allocate a place into the usual year group based on your child's date of birth. If you wish your child to be educated in a different year group to that indicated by their date of birth, please provide further details with this form.

Section 2: Additional details

Does your child have an EHCP for special educational needs (SEN)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
-------------------------------------------------------------------	----------------------------------------------------------

Have you marked under which category you are applying for admission on your completed SIF and attached it to this form?	Yes <input type="checkbox"/> No <input type="checkbox"/>
-------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------

Have you completed your details on the completed SIF and attached it to this form?	Yes <input type="checkbox"/> No <input type="checkbox"/>
------------------------------------------------------------------------------------	----------------------------------------------------------

Your child's current school (Please note we will contact this school when we process your application)	
School Name	School Address
Date last attended (if your child has left):	Telephone No.: e-mail:



All Saints C of E (VA) Primary School

Hollybush Lane, Datchworth, Knebworth, Herts, SG3 6RE

Tel: 01438 812381

admin@datchworth.herts.sch.uk

Headteacher: Mr. S. Whiteland

Section 3: Additional information

This information will help to ensure your child has the best start at their new school and any support required can be put in place.

Has your child recently arrived in the UK or currently lives outside the UK?	Yes <input type="checkbox"/> No <input type="checkbox"/>
-------------------------------------------------------------------------------------	----------------------------------------------------------

*If yes, please provide proof of the child's arrival in the UK. Your application cannot be processed without this evidence.

What is your child's first language spoken at home?	
------------------------------------------------------------	--

Have any of the following services been involved with your child currently or previously:	
Integration Team <input type="checkbox"/>	Education Support Centre <input type="checkbox"/>
Educational Psychologist <input type="checkbox"/>	Attendance Improvement Officer <input type="checkbox"/>
Social Worker <input type="checkbox"/>	Child and Adolescent Mental Health Service <input type="checkbox"/>
Other (please give details):	

Is your child attending school regularly?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If no, please give details:	

Has your child been excluded from their current or previous schools – either fixed period (temporary) or permanent exclusions?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please give details of the date(s), reason(s) and the name of the school(s):	

Have you discussed your reasons for wanting to move school with your child's current school?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you asked your child's current school to complete the next section of this form? The next section is used to help us process your child's application and their move of school. Please include the section completed and signed by your child's previous/current school with this form and the SIF or ask the school to send it to us directly. There may be a delay in processing your application form if you do not provide us with this section of the form.	Yes <input type="checkbox"/> No <input type="checkbox"/> Being sent direct <input type="checkbox"/>

Why do you want your child to move school? (Please give as much detail as you can to support your request, using a separate sheet if necessary.)



All Saints C of E (VA) Primary School

Hollybush Lane, Datchworth, Knebworth, Herts, SG3 6RE

Tel: 01438 812381

admin@datchworth.herts.sch.uk

Headteacher: Mr. S. Whiteland

In Year Admission Form

Extra information from current school

The pupil's current school must complete and submit this section.

We cannot accept this form from the applicant.

Pupil's details	
Pupil's first name	
Pupil's surname	
Pupil's date of birth	
Pupil's current year group	
Attendance	
This academic year - number of authorised absences	
This academic year - number of unauthorised absences	
Last academic year - number of authorised absences	
Last academic year - number of unauthorised absences	
Punctuality	
Pupil's punctuality is generally	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Attendance Improvement Officer involved	<input type="checkbox"/> Yes <input type="checkbox"/> No
Attainment	
Please tell us the pupil's current, potential and achieved levels of attainment (e.g. previous National Curriculum levels, attainment against Age-Related Expectations (ARE) for their year group).	
Year 1 Phonics Screening Check score	Date of assessment:
KS1 English Teacher Assessment results	KS1 Reading: KS1 Writing:
KS1 Mathematics Teacher Assessment results	
KS1 Science Teacher Assessment results	
Current English Teacher Assessment against ARE	Reading: Date: Writing: Date:



All Saints C of E (VA) Primary School

Hollybush Lane, Datchworth, Knebworth, Herts, SG3 6RE

Tel: 01438 812381

admin@datchworth.herts.sch.uk

Headteacher: Mr. S. Whiteland

Attainment (continued)	
Current Mathematics Teacher Assessment against ARE	Date:
Current Science Teacher Assessment against ARE	Date:
Reading Age	Date of assessment:
Spelling Age	Date of assessment:
About the pupil	
Does this child qualify for free school meals?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is this child on the SEN Register?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, does the child have any of the following?	<input type="checkbox"/> School support <input type="checkbox"/> Statement of Special Educational Needs <input type="checkbox"/> Education, Health & Care Plan <input type="checkbox"/> Exceptional Needs Funding
If child is on the SEN Register, what are their main needs?	
Has the pupil had a Pastoral Support Plan?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please attach the plan	
Have any of the following agencies been involved with the pupil?	<input type="checkbox"/> Pupil Referral Unit <input type="checkbox"/> Education Support Centre <input type="checkbox"/> School inclusion Centre <input type="checkbox"/> CAMHS <input type="checkbox"/> PSP <input type="checkbox"/> TYS <input type="checkbox"/> CAF/Families First <input type="checkbox"/> TAC/CiN <input type="checkbox"/> Youth Connexions <input type="checkbox"/> IEP <input type="checkbox"/> ADD-vance <input type="checkbox"/> School Family Worker <input type="checkbox"/> School nurse <input type="checkbox"/> Respite



All Saints C of E (VA) Primary School

Hollybush Lane, Datchworth, Knebworth, Herts, SG3 6RE

Tel: 01438 812381

admin@datchworth.herts.sch.uk

Headteacher: Mr. S. Whiteland

About the pupil (continued)	
Have any of the following agencies been involved with the pupil? (continued)	<input type="checkbox"/> Counselling <input type="checkbox"/> TA/LSA support <input type="checkbox"/> Educational psychologist <input type="checkbox"/> Integration Team <input type="checkbox"/> Refugee and Traveller Team <input type="checkbox"/> Children Looked After Team <input type="checkbox"/> Child Protection <input type="checkbox"/> IBP <input type="checkbox"/> Risk assessment (RAMP) <input type="checkbox"/> Parent Partnership team <input type="checkbox"/> Thriving Families team
Has the pupil ever had a fixed term exclusion?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please give start date, number of days and the reason	
Any other comments? (including medical issues, any family issues, behaviour and relationships with staff and pupils)	
School's details	
Your details. Please give contact details in case the pupil's future school wants to discuss anything with you.	
Your name	
Your position	
Your school	
Your e-mail	
Your phone number	